

PHOTOSHOP

Image Settings

Image size

Check document size

Resolution, 72ppi-30ppi

Check pixel dimensions to see how large the files are

Image

Auto Contrast

Brightness/Contrast

Adjusts light and dark levels of overall image

Hue/Saturation

Hue changes overall color scheme

Saturation changes over all intensity

Lightness changes overall light and dark

Selective Color

Changes specific colors only

Color Balance

Changes over all hues

Rotate canvas

Allows you to rotate and flip canvas if needed

Filters

Sharpen

Sharpen and Sharpen edges cleans up the image

Other Settings that might help

View

Zoom in and out

Fit on screen lets you view the whole image

Actual pixels lets you see the whole image (usually doesn't fit on screen, but a good way to tell what the true image will look like)

History

Lets you see all the steps you have taken and go back at anytime to a previous state

Layers

If you are using multiple layers this allows you to see or hide the layers within the image you are working on

Select

You can select all, which will allow you to cut and paste, or this will help you with the transform setting under Edit

Edit

Cut and copy the image as needed

Transform

Transform allows you to change the shape of image, for instance if you have take a picture and it is not square, this will allow you to make it as square and parallel as you want

When you are done – differing formats

When you are ready to save your file, under the file category go to **save as**:

This is where you will decide what to call you file, where you will save it and what kind of file it will be...jpg or tiff

- ❖ TIFF stands for **T**agged **I**mage **F**ile **F**ormat. TIFF files are flexible for editing, and normally saves either as 16-bit per color (red, green, blue) for 48-bits, or 8-bit per color for 24-bits total. The TIFF format should not be used on the web. If you aim to continue editing an image, it is best to save it as a TIFF file, rather than a JPEG.
- ❖ JPEG stands for **J**oint **P**hotographic **E**xperts **G**roup. Most digital cameras offer saving in JPEG format. The JPEG format supports 8-bit per color (red, green, blue) for 24-bit total, and produces relatively small file sizes as they are compressed files. JPEG files are best used for the final image, if you have no more edits or adjustments to make.
- ❖ GIF stands for **G**raphic **I**nterchange **F**ormat and is limited to an 8-bit palette, so it is most suitable for storing images with few colors (simple diagrams etc).